

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

3:30 P.M.

MARCH 10, 2020

Board members present: Chairman Brett Wachsmith, Vice-Chairman Laura Osiadacz, and Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Dan Carlson, CDS Director; Kady Porterfield, Event Center Director; and Mark Cook, Public Works Director/Interim Engineer.

SPECIAL MEETING COMMITTEE STAFFING/EVENT CANCELLATIONS COMMISSIONERS

At 3:30 p.m. Chairman Wachsmith opened a Special Meeting to discuss Committee Staffing and a policy for canceling events at the Event Center.

There was discussion on the Staffing of the Airport Advisory Committee meetings. Mark Cook, Public Works Director/Interim Engineer said Candie is not available to Clerk the meeting and there is no one else to take minutes on Wednesday evening. The Board directed Mr. Cook to work with the Commissioners Staff to live stream it so the minutes can be drafted after the meeting. There was discussion on possibly having Public Works cover the Clerk duties for COG meetings and CDS cover the Airport Advisory Committee meetings. Another discussion will be needed in the future to decide on the long-term coverage of the committees.

Kady Porterfield, Event Center Director said they've had 5 events cancel their reservations due to concerns over COVID-19. She reported on the stakeholders meeting she's been attending to gather information on the mitigation measures people are taking around the State with the growing concern of the COVID-19. She said according to the contract if the customer notifies the Event Center at least 30 days before their event of the cancellation they will refund all but 25% of their rental fee. Otherwise if the event is cancelled less than 30 days before, they do not get any of their money returned. She said the groups that have cancelled have a lot of elderly people that attend their event and they are more susceptible to COVID-19.

The Board agreed to allow the Event Center to refund 75% of the rental fee with less than 30 days' notice, to groups who cancel their event due to concerns of COVID-19, as long as there has been no work or preparation done by the Event Center until things get better.

Meeting adjourned at 3:55 p.m.

CLERK OF THE BOARD



Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON



Brett Wachsmith, Chairman